

# SDSU Global Campus Graduation Checklist

If you've reached your senior year or you've completed at least 90 semester units in your program so far, this checklist will help you stay on track and ensure that you graduate from your degree completion program on schedule.

San Diego State University awards degrees three (3) times per year:

- **December graduation** is for students who have completed all degree requirements by the end of the fall term.
- **May graduation** is for students who have completed all degree requirements by the end of the spring term.
- **August graduation** is for students who have completed all degree requirements by the end of the summer term.

## Filing Periods

Semester Graduating	Application Filing Period
December 2022	May 2-September 2, 2022
May 2023	Filing dates will be announced in early summer
August 2023	Filing dates will be announced in early summer

## Graduation Checklist

Review your degree evaluation through SDSU WebPortal

Request official electronic transcripts to be sent to SDSU for all coursework completed outside of SDSU that isn't already reflected on your degree evaluation

For colleges that do not supply electronic transcripts, the school should send the transcripts directly to:

Office of Admissions  
San Diego State University  
5500 Campanile Dr.  
San Diego, CA 92182-7455

If your degree evaluation is still showing an outstanding requirement that your advisor has approved please follow-up with your advisor regarding a potential Request for Adjustment of Academic Requirement(RAAR)

Contact the Global Campus Cashier to ensure you have no holds or unpaid balances

Submit a Graduation Application

- Apply online through the SDSU WebPortal by selecting the Apply to Graduate menu option
- Pay a one-time, non-refundable Graduation Fee
- If you are unable to apply on WebPortal, please email [evaluations.global@sdsu.edu](mailto:evaluations.global@sdsu.edu)

Receive confirmation to your [sdsu.edu](mailto:sdsu.edu) email address

- Your assigned Graduation Evaluator will complete your Graduation Evaluation and email you with remaining degree requirements. This may take up to 6-8 weeks from the time you submit your application.
- Your Graduation Evaluator can answer any graduation-related questions

Complete all requirements by the last day of the graduating term you have applied for.