**PROJECT SCOPE FORM**

**IT Project Scope Form**

**Purpose of Project:**

As appropriate, include information from the IT Project Initiation form.

Examples of who could be included in the Team member’s auction are:

* Note: as appropriate, include both intimal (IT) and external team members.
* Can be any combination of individuals, groups, teams, or organization.
* Include the core team member’s direly responsible for project deliverables.
* Optionally include supporting team members who contribute to project deliver.
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**Team Members:**

As appropriate, include information from the IT Project Initiation form.

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* Note: as appropriate, include both intimal (IT) and external team members.
* Can be any combination of individuals, groups, teams, or organization.
* Include the core team member’s direly responsible for project deliverables.
* Optionally include supporting team members who contribute to project deliver.

**Project Numbers:**

**Anticipated Project:**

**Date Prepared:**

**Estimated Completion:**

**Project Title:**

**Project Leader/Manager:**

**Sponsor:**

**Project Risk Level:**